

Board Meeting Minutes
Global Community Charter School

9/21/23

6:34 p.m.–8:20 p.m. (scheduled to convene at 6:30 p.m.)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held via video conference and in person on September 21, 2023.

LC noted quorum and called the meeting to order at 6:34 p.m.

Roll Call

BOT in person: Martha Zornow (MZ); Luke Copley (LC); Nick Pozek (NP).

BOT by video conference: Anna Houseman (AH).

GCCS Staff in-person: Bill Holmes (BH).

GCCS Staff by video conference: Kristan Norgrove (KN).

Public: None.

Public Comment: None.

State of the School

Student and Staff Recruitment Update

KN shared the latest vacancy report and reasonings for recent departures. KN outlined plans and priorities for filling the vacant positions and shared the roles that have been filled since the last BOT meeting. BOT tabled strategies for staff retention to be discussed at the February BOT meeting.

BH shared the enrollment update to date and projected attrition rate based on historical data. BOT discussed the collection of qualitative data to contextualize withdrawals, possibly by survey. BOT discussed the Enrollment Coordinator role and their focus for the upcoming year and the tracking of pertinent metrics.

CAO Report

Afterschool Programs

KN reviewed the status of afterschool programs and provided an overview of ongoing research on options to restore these offerings.

EAC Update

MZ and KN discussed recent academic successes and ways by which these accomplishments could be shared more widely.

COO Report

Finance Committee Update

AH and BH shared an overview of the budget and cash flow for FY24. BH provided an update on the ERC reports and the reimbursement. BH presented an overview of recruitment efforts with a detailed action plan spanning Sept. 2023–Aug. 2024.

Items for Vote

LC moved, and MZ seconded a motion to approve the Minutes from the August 24, 2023, Regular BOT Meeting. The motion passed.

MZ moved, and LC seconded a motion to approve the revisions to the “Code of Conduct” section of the *GCCS Student and Family Handbook for the 2023-2024 School Year*. The motion passed.

LC moved, and AH seconded a motion to approve the revisions to the “Afterschool Program” section of the *GCCS Student and Family Handbook for the 2023-2024 School Year*. The motion passed.

Strategy

Five-Year Charter Goals, Board Recruiting, and Board Fundraising Tracker

KN and BH reviewed potential areas for which the school could receive funding including (1) MS afterschool and athletics, (2) media center expansion, (3) an international trip, (4) early childhood programming, and (5) a holiday drive.

Board Fundraising Tracker

LC reviewed the funding pipeline.

Board Recruitment

BOT discussed ongoing recruitment efforts and desired profiles of trustees.

Adjournment

LC adjourned the meeting at 8:41 p.m.

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