

Global Community Charter School
Board Meeting Minutes

June 16, 2016

2:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global
Community Charter School (GCCS) held on June 16th
in the school building at
2350 Fifth Avenue*

Call to order at 2:36 pm

Roll Call

In attendance: Annie Flores (AF), Kate McGovern (KM), Rob Moser (RM), Mary Jilek (MJ)

Parent Rep: Absent

Staff: Bill Holmes (BH), Phyllis Siwec (PS)

Public: Christine Johnson, Ibrahim Yusuf, Gregory Williams, Peter Kauffman, Tope Yusuf ,
Emma Hunt, Aditya Jeet

Public comment

Approve of last month's minutes. No changes, minutes approved.

KM made a motion to vote on Peter Kauffman's candidacy. RM seconds. There is a vacancy in class 3. He would term on until 2018. Pending approval by SED.

The Global Community Charter School Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Peter Kauffman as a final candidate to its Board of Trustees, with a term expiring on June 16, 2016, pending approval by SED. The resolution approving Peter Kauffman is formally adopted upon SED's approval.

Annual Review of the 2015-16 Year by Head of School and Chief Operating Officer

PS presented a year in review. IBPYP planning, (library and mother tongue) in K and 1. Bigger kids, math in Spanish may be a possibility.

Academic successes, challenges, next steps

a. Academic achievement

- i. 80% of students who have been enrolled continuously for two or more years will perform at or above grade level on the ELA and math state assessment. *Data not yet available [PS said we have met this goal]
- ii. All students will participate in inquiry based learning units involving community action during each academic year (5 for Kindergarteners, 6 for grades 1-5).
- iii. 80% of students will show growth on GMADE/GRADE over the course of the academic year.

Student / staff attendance from the year PS shared current attendance rate.

GCCS will have an annual average student attendance rate of 95%.

- a. Student enrollment (15-16 retention and 16-17 forecast)
plan for retention of 2015-16 accepted students through start of school
- a. Teacher and staff retention / organizational successes and challenges
- b. Parent involvement/satisfaction
80% of parents/caregivers will attend 3 or more school events each year.
Parents/caregivers, on average, will express satisfaction with the school. *Data not yet available
- a. Other data / information of relevance for Board planning / action for 2016-17 - flag strategic issues

PS provided an update on strategy to confirm enrollment for September. School will be polling students to see who will return to try to figure out replacement needs

Renewal Update

Dan Pasek provided an update on renewal and suggestions for letter to SED

School Operations & Finance

Finance Committee Report

BH provided an update on bank account, high-speed internet and new food vendor

Discuss/Vote to transition to School Food Authority (approved)

RM discussed the audit and what we should and should not accept. Reviewed our May financials and facilities reserve.

Chief Operating Officer Report

RM posed a Motion to approve our SFC school food authority program. Kate seconds. All in favor. Motion carried.

Discuss / Vote on any changes to [Employee Handbook](#)

- [Employment type, pg 23](#). The contracts need to say which calendars you're working off of. Look at both calendars. The calendars should somehow reflect that.

- Cash advances, there has to be a written process on how we would get money back.
- Entitlement pay is approved
- Pre-Service, employees will receive (delete sentence)
- 4.3 Take out the word “teaching”
- Moving expense: Cut that section out but use it our management’s discretion.
- 5.5 is in the table of context, Bill will delete
- 10.10 modify the parent relationship section

Discussion of Development strategic plan for 2016-17

BH presented a development plan, goals, solicitations and pledges. BH proposed staff and consultant additions/changes.

Academics / Teaching & Learning

1. Head of School Report

School System Design Research project

PS presented letter in response to boards questions about research project.

PS to send email saying that this is approved

MJ motioned to work with entity (James & Donald/Spillane.) Rob seconds. All in favor. Motioned carried.

Academic accountability committee will make it a stand in agenda item to check in.

Education and Accountability Committee Report

KM presented report. Language 2 policy report to be circulated at July meeting. DOE testing data and enrollment update. Official designation as a focus school.

Discuss/Vote on Assessment Policy

Vote on assessment policy will be held in July meeting

Discuss/Vote on the addition of grades 6-8

BH presented what it would look like in a Powerpoint. Classroom break down, student enrollment needs, financials.

KM moved to authorize Dan Passek to send letter to the state of our intent to desire to extend charter to grades 6-8 in our charter renewal application.

AF seconds. All in favor motion carried.

Other Board Business

1. Discuss/Vote on [By-Laws](#)

Make the footnotes on by-laws.

- RM motioned to strike section 5 take out “at school facility” AF seconds. MJ abstains. Motion carried.
- Section III #4. MJ moves to eliminate last section in section B. Rob seconds, KM abstention. Motion carried.
- Section 10 C. RB motioned to amend the checks and notes adding the COO to the list of signees and to modify the final sentence per the comment. Individuals such as chair, treasurer or COO. And modify amount to \$10,000. MJ seconds. All in favor, motioned carried.

KM proposed a 5 minute break

KM moved to enter into executive session at 7:58 PM for staff reviews.

10:26 PM KM moved to end executive session

Board will hold a teleconference for a special meeting. As well as board evaluation for a year and a half. To be held on June 27th at 1:00 pm EST

Adjournment at 10:35 PM

All trustee meetings for the Global Community Charter school are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.