**Global Community Charter School**

**Board Meeting Minutes**

July 16, 2014

6:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on July 16th in the school building at 421 W. 145th St., New York, NY*

Call to order

Rachael called the meeting to order at 6:40 p.m.

Roll call

In attendance: Rachael Beard (RB), Annie Flores (AF), Mary Jilek (MJ), Kate McGovern (KM), Peter Novak (PN)

Via phone: Robert Moser (RM)

Staff: Phyllis Siwiec (PS), Steve Williams (SW)

Absent: Cortrell Holt (CH), Chad Weber (CW)

Public comment

None.

Minutes

RB moved to approve the minutes from the last meeting. PN seconded. All in favor. Motion carried.

IT contractor bids

GCCS will review IT contractor bids and raise them for BOT approval. BOT will convene an Emergency Meeting prior to the August 1st BOT retreat to vote on IT contractor bids.

School Handbooks

BOT reviewed and approved the FPP. BOT reviewed and approved the Family and Student Handbook pending specified revisions. BOT will review and vote on Employee handbook containing ADP’s revisions at Emergency Meeting prior to the August 1st BOT retreat.

Facilities

SW reviewed powerpoint presentation of new facility and provided update on lease negotiations. BOT will convene an Emergency Meeting on Friday, July 18, 2014 at 122 E. 42nd St., 12th floor, New York, NY to further review the lease.

BOT Calendar

RB moved to approve that BOT meetings will continue to be held on the third Wednesday of each month in the school building from 6:30-8:30 except for the month of August when the meeting will take place on the fourth Wednesday of the month (August 27, 2014). KM seconded this motion. All in favor. Motion approved.

Finance Committee

SW and RB reported on the budget; SW will circulate an updated version thereof.

Head of School Report

PS reported on enrollment. PS will speak to retention and academic data at the next meeting.

Education Accountability Task Force

The BOT, in conjunction with the school, will develop a dashboard to track academic progress and board governance among other things.

Governance Report

BOT is actively seeking a new Treasurer as CW will need to step down. BOT will convene for an emergency meeting on August 1, 2014 prior to participating in a BOT retreat.

Adjournment

RB moved to adjourn the meeting at 8:32. KM seconded this motion. All in favor. Meeting adjourned.

All trustee meetings for the Global Community Charter school are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.