

Board Meeting Minutes
Global Community Charter School

12/21/23

6:32 p.m. – 8:51 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held via video conference on December 21st, 2023.

LC noted quorum and called the meeting to order at 6:32 p.m.

Roll Call

BOT by video-conference: Martha Zornow (MZ); Luke Copley (LC); Nick Pozek (NP); Anna Houseman (AH) , Misbah Budhwani (MB); Ibrahim Yusuf (IY)

GCCS Staff by video-conference: Bill Holmes (BH); Kristan Norgrove (KN)

Public: Nana Osei (NO) Joe Spar, (JS)

Public Comment: Intro from Nana Osei, interest in joining the board and Intro from Joe Spar, interest in joining the board

Strategy

Financial Project Plan

BH and KN shared their financial project plan, specifically on how they plan to monitor and manage budgeting and spending through systems and processes.

COO Report

AH summarized the Finance Committee Minutes which were focused on data & reporting, enrollment, and P&L.

BH provided an update on the current student enrollment which is 2.5% less than what was budgeted. BH will follow up with how many students lost by month to enrollment, by grade, and cause, and how that trends YoY.

BH shared the donor update and grant pipeline dashboard.

CAO Report

MZ summarized the EAC minutes including the project based learning proposal.

KN proposed to the board to look at multiple forms of assessment when measuring academic progress for students. In EAC going forward, KN will provide additional forms of assessment to demonstrate student learning. BOT presented the Roundtable idea of demonstrating learning for next year.

Student and Staff Recruitment Update

KN provided an update to vacancies due to medical and life events, and terminations. BOT discussed mental health preventative options.

Items for Vote

LC moved, and MZ seconded a motion to approve the Minutes from the October 27th 2023 Regular BOT Meeting and November 16th, 2023. The motion passed.

LC moved and AH seconded the motion to approve the emergency replacement of an HVAC unit for the elementary school which was purchased on **X/XX**. The motion passed.

LC moved and AH seconded the motion to add the Stipend Policy to the Employee Handbook.

LC moved, and MZ seconded, a motion that “After review of a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by Nana Osei is genuine, and having reviewed the application in its entirety, has voted to select Nana Osei as a member to its Board of Trustees, with a term expiring on 12/21/2026, pending approval by NYSED.” The motion was passed unanimously. The resolution approving Nana Osei will be formally adopted upon SED’s approval.

Executive Session

BOT entered into Executive Session at 8:16 p.m. to discuss personnel matters. BOT exited Executive Session at 8:51 p.m.

Adjournment

LC adjourned the meeting at 8:51 p.m.