

Board Meeting Minutes
Global Community Charter School

September 22nd, 2022

6:38 p.m. – 8:32 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on September 22, 2022.

AH noted quorum and called the meeting to order at 6:38 p.m.

Roll Call

BOT in person: Anna Houseman (AH); Nick Pozek (NP); Martha Zornow (MZ); Misbah Budhwani (MB)

BOT by video conference: Juanita de Castro (JC), Kate McGovern (KM), Luke Copley (LC)

GCCS Staff in-person: Bill Holmes (BH)

GCCS Staff by video conference: Kristan Norgrove (KN)

Public: N/A

Public Comment: N/A

Approval of Minutes

NP moved, and MZ seconded, a motion to approve the Minutes from the August 18th Regular BOT Meeting. The motion passed.

Items for Vote

BH explained the changes to the Employee Handbook, including COVID nuances, as well as front-loading the vacation time vs. accruing it, as well as including half the time needed to take off if an employee's child is sick, as well as time off for COVID shot / booster which was not included prior. BOT discussed language in the handbook, transparency around compensation and raises, and reporting changes based on the new organizational chart.

MZ moved, and AH seconded, a motion to approve the Employee Handbook for 2022-2023 School Year. The motion passed unanimously.

KN reviewed the changes in the Student and Family Handbook such as adding context around GCCS' perspective on students skipping grades even if students have high grades and an updated discipline policy. BOT discussed questions around what requires CAO interval and Principal / Other Admin intervention as it pertains to discipline, double checking any forms that may require council review, language for Pre-K attendance, and restorative practices.

MAZ moved, NP seconded, a motion to approve the Student and Family Handbook for 2022-2023 School Year. The motion passed unanimously.

BH proposed an Open Meeting Law Resolution to be considered for next month's meeting.

State of the School: Academics and Operations Updates

BH compared the current enrollment to the financial budget and indicated the number of students currently in the process of enrolling. BH discussed the grades that are the major drivers of lack of student enrollment. BOT discussed current recruitment methods which include talking to families, and social media efforts, bus and bus shelter ads, subway ads, and presence at the daycares and Pre-Schools. BOT also asked questions around the impacts of no longer having a family

engagement role, and the financial impact if we are unable to enroll any students further. BH to return with a short-term strategy and long-term strategy for recruitment and outreach.

BH discussed the option on donor cultivation through 1:1 relationship building as opposed to a fall donor event.

KN discussed her updates on academics including an upcoming webinar as part of next month's board meeting and middle school challenges. BOT asked questions around campus integration, role transitions with the changes in the org chart as it relates to new reporting structures and new managers.

Other

The BOT entered into executive session at 7:45 p.m. to discuss personnel items. The BOT exited executive session at 8:32 p.m.

Adjournment

AH adjourned the meeting at 8:32 p.m.