

**Global Community Charter School
Board Meeting Minutes
August 21, 2019
6:00 p.m. - 8:00 p.m.
GCCS: 2350 Fifth Avenue NY, NY**

MJ called the meeting to order at 6:06 pm.

Roll Call

In attendance: Mary Jilek (MJ), Peter Kauffman (PK, via videoconference), Kate McGovern (KM) Rob Moser (RM, via videoconference), Tope Yusuf (TY, via videoconference)
Staff: Bill Holmes (BH), Kristan Norgrove (KN)
Public: N/A

MJ moved to approve the minutes from the July meeting. KM seconded. All in favor. Motion carried.

Items for Vote

TY moved to approve the updated Family and Parent Handbook. MJ seconded. All in favor.

Strategy & Governance

MJ informed of 2 recent Trustee resignations. KM is re-visiting trustee recruitment options with BoardServe and BoardAssist.

MJ reported that Task Force Updates will resume in September.

MJ reported that BOT self-assessment survey will be circulated by the end of August.

Academics & Operations

- EAC Report - KM provided overview of EAC meeting. PYP will re-evaluate GCCS in 2021; preparation for that process will begin in 2020. Reviewed Academic Goals 2018-2019; performed well in Goals 3 and 4; still need to assess Goals 1 and 2. Intend to spotlight the Fifth Grade experience at a future BOT meeting.
- CAO Report
 - KN and BH previewed their expectations for the new school year.
 - KN and BH provided staffing update - we are fully staffed!
 - KN previewed State Test Scores; will review in greater detail during EAC.

- KN shared the PD schedule; so far the teachers are acclimating well.
- KN shared that the Media Center will open on September 4th with a new teacher; a future BOT spotlight might provide overview of Media Center services.
- CAO Report
 - BH provided an update on the Pre-K classroom construction and readiness for occupancy on day one and contingency plans. BH also provided update on physical space and facility components; no need to make any major investments at this time.
 - BH walked BOT through the Student and Family recruitment and retention strategy. We are currently recruiting additionally for Kindergarten.
 - BH is re-reviewing the Enrollment Policy with an eye toward welcoming students with disabilities.

Finance

- MJ provided a Finance Committee Update.

Other Board Business

- TY provided update on pro bono matter.
- Upcoming GCCS Dates
 - Aug 30: Summer Outing
 - Sept 4: K-5 returns
 - Sept 19: Back To School Night

MJ adjourned the meeting at 7:31.

All trustee meetings for the Global Community Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.